

**UNITED STATES OF AMERICA  
STATE OF ILLINOIS COUNTY OF LASALLE  
IN THE CIRCUIT COURT OF THE 13TH JUDICIAL CIRCUIT**

In the matter of the Guardianship  
of the Person and Estate of:

\_\_\_\_\_ No. \_\_\_\_\_  
An Alleged Disabled Person

**SUMMONS  
APPOINTMENT OF GUARDIAN FOR DISABLED PERSON**

To: \_\_\_\_\_

YOU ARE HEREBY SUMMONED to appear at a hearing on the Petition of \_\_\_\_\_  
to adjudge you a disabled person and have a guardian appointed to make decisions for you regarding yourself or  
your property or both. A copy of the petition is attached.

Take notice that you must file your answer or otherwise make your appearance in said Court held in  
Room \_\_\_\_\_ at the LaSalle County Courthouse, 119 West Madison Street, Ottawa, Illinois on  
\_\_\_\_\_, 20 \_\_\_\_, at \_\_\_\_\_ .M.. A hearing will be held on that day to determine  
whether or not a guardian shall be appointed for you. If you are not present at said hearing and if you fail to enter  
your appearance before said date, the Petitioner may proceed with the hearing by default and your rights may be  
affected.

The Court may appoint a person called a Guardian Ad Litem to explain this matter to you. At the hearing, you  
have the right to be represented by a lawyer. You have the right to attend the hearing. If you do not have a lawyer,  
the Court may appoint one for you either at the hearing or by any written or oral request communicated to the  
Court prior to the hearing, unless the Court finds that a lawyer is not required. You have the right to demand a jury  
trial. You may confront and cross-examine all witnesses and present your own witness. You have the right that  
your hearing be closed to the public. You have the right to request that an expert be appointed to examine you.

You may be able to attend this court date by phone or video conference. This is called a 'Remote Appearance.'  
Call the Circuit Clerk at (815) 434-8671 or visit their website at [www.lasallecounty.com](http://www.lasallecounty.com) to find out how to do this.

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an  
account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to  
select a service provider. If you need additional help or have trouble e-filing, visit [http://www.illinoiscourts.gov/FAQ/  
gethelp.asp](http://www.illinoiscourts.gov/FAQ/gethelp.asp) or talk with your local Circuit Clerk's office. If you cannot e-file, you may be able to get an exemption  
that allows you to file in person or by mail. Ask your circuit clerk for more information or visit [www.illinoislegalaid.org](http://www.illinoislegalaid.org).  
If you are unable to pay your court fees, you can apply for a fee waiver. For information about defending yourself in  
a court case (including filing an appearance or fee waiver), or to apply for free legal help, go to [www.illinoislegalaid.org](http://www.illinoislegalaid.org).  
You can also ask your local circuit clerk's office for a fee waiver application.

**TO THE OFFICER OR OTHER PERSON SERVING THIS SUMMONS:**

This summons must be served on the alleged disabled person personally not later than fourteen (14) days before  
the date of appearance. The summons must be returned by the officer or other person to whom is was given for  
service with endorsement of service and fees, if any, not later than three (3) days after service. If services cannot  
be made on the alleged disabled person personally, this summons shall be returned so endorsed.

THIS SUMMONS MAY NOT BE SERVICED LATER THAN 30 DAYS AFTER THE DATE WITNESSED.

Name \_\_\_\_\_  
Attorney for \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
ARDC # \_\_\_\_\_

Witness, \_\_\_\_\_ , \_\_\_\_\_  
\_\_\_\_\_  
Clerk of Court  
(Seal of Court)  
Date of Service \_\_\_\_\_ , \_\_\_\_\_

NOTICE OF RIGHTS

To: \_\_\_\_\_

Alleged Disabled Person

You have been named as a respondent in a guardianship petition asking that you be declared a person with a disability. If the court grants the petition, a guardian will be appointed for you. A copy of the guardianship is attached for your convenience.

The date and time of the hearing are: \_\_\_\_\_.

The place where the hearing will occur is: \_\_\_\_\_.

The Judge's name and phone number is: \_\_\_\_\_.

If a guardian is appointed for you, the guardian may be given the right to make all important personal decisions for you, such as where you may live, what medical treatment you may receive, what places you may visit, and who may visit you. A guardian may also be given the right to control and manage your money and other property, including your home, if you own one. You may lose the right to make these decisions for yourself.

You have the following legal rights:

- (1) You have the right to be present at the court hearing.
- (2) You have the right to be represented by a lawyer, either one that you retain, or one appointed by the Judge.
- (3) You have the right to ask for a jury of six persons to hear your case.
- (4) You have the right to present evidence to the court and to confront and cross-examine witnesses.
- (5) You have the right to ask the Judge to appoint an independent expert to examine you and give an opinion about your need for a guardian.
- (6) You have the right to ask that the court hearing be closed to the public.
- (7) You have the right to tell the court whom you prefer to have your guardian.

You do not have to attend the hearing if you do not want to be there. If you do not attend, the Judge may appoint a guardian if the Judge finds that a guardian would be of benefit to you. The hearing will not be postponed or cancelled if you do not attend. If you are unable to attend the hearing in person or you will suffer harm if you attend, the Judge can decide to hold the hearing at a place that is convenient. The Judge can also follow the rule of the Supreme Court of this State, or its local equivalent, and decide if a video conference is appropriate.

IT IS VERY IMPORTANT THAT YOU ATTEND THE HEARING IF YOU DO NOT WANT A GUARDIAN OR IF YOU WANT SOMEONE OTHER THAN THE PERSON NAMED IN THE GUARDIANSHIP PETITION TO BE YOUR GUARDIAN. IF YOU DO NOT WANT A GUARDIAN OR IF YOU HAVE ANY OTHER PROBLEMS, YOU SHOULD CONTACT AN ATTORNEY OR COME TO COURT AND TELL THE JUDGE.

SHERIFF'S FEES

|                    |       |                         |
|--------------------|-------|-------------------------|
| Service and return | _____ |                         |
| Miles              | _____ | Sheriff of _____ County |
| Total              | _____ |                         |

I certify that I served this summons on Respondents as follows

(a)--(Individual Respondent--Personal service is required):

By leaving a copy and a copy of the petition with each individual respondent personally, as follows:

Name of respondent \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Approx. Age \_\_\_\_\_

Place of service \_\_\_\_\_

\_\_\_\_\_

Date of Service \_\_\_\_\_ Time \_\_\_\_\_

Sheriff of \_\_\_\_\_ County  
 By \_\_\_\_\_, Deputy