

UNITED STATES OF AMERICA
STATE OF ILLINOIS COUNTY OF LASALLE
IN THE CIRCUIT COURT OF THE THIRTEENTH JUDICIAL CIRCUIT

Plaintiff - Judgment Creditor
VS.

Case No _____

Defendant - Judgment Debtor
and

Return Date _____
(21 to 40 days after date of issuance of Summons)

Employer

AFFIDAVIT FOR WAGE DEDUCTION ORDER

_____ on oath states:

- 1. I believe employer _____ whose address is _____ is indebted to the judgment debtor, _____ for wages due or to become due.
2. The last known address of the judgment debtor is _____

I request that a summons issue directed to the employer and I certify that a copy of the attached Wage Deduction Notice was mailed to judgment debtor, by first class mail, at his/her last known address prior to filing this wage deduction proceeding.

Name _____
Attorney for Judgment Creditor _____
Address _____
City _____
Telephone _____
Attorney No. _____

Under penalty of perjury as provided by law pursuant to 735 ILCS 5/1-109 the affiant certifies that the statements set forth herein are true and correct.
Affiant: _____
Date _____

CERTIFICATE OF ATTORNEY OR JUDGMENT CREDITOR

Note: Non-Attorneys must also submit a copy of the underlying judgment or certification by the clerk of the court that entered the judgment.

I, the undersigned certify under penalties as provided by law pursuant to 735 ILCS 5/1-109 that the following information is true:

- 1. Judgment in the above caption case was entered on the _____ day of _____, _____
2. The amount of Judgment was..... \$ _____
3. Allowable costs previously expended:
a) Initial filing fee..... \$ _____
b) Original and alias summons..... \$ _____
c) Filing and summons cost of prior supplementary proceedings..... \$ _____
4. Filing and summons cost for this proceeding..... \$ _____
5. Statutory Interest due on Judgment from above date..... \$ _____
TOTAL \$ _____

DEDUCT:
Total amount paid by or on behalf of the judgment debtor prior to this proceeding..... \$ _____

BALANCE DUE JUDGMENT CREDITOR \$ _____ Judgment Creditor/Attorney

INTERROGATORIES/ANSWER TO WAGE DEDUCTION PROCEEDINGS

Return Date _____

Case No. _____

Employer/Agent: _____, certifies under penalty of perjury that the following Answer is true and correct to the best of her/his knowledge and belief concerning the property of the judgment debtor:

Debtor Name: _____ Soc. Sec. No. XXX-XX-____

Do you pay monies to the judgment debtor listed above? Yes No

State whether any funds paid to the judgement debtor are for disability, retirement or are in any other way exempt or subject to other Court Order: _____

One Pay Period equals: _____ day(s) _____ week(s) _____ month(s)

CALCULATION TO DETERMINE AMOUNT OF WITHHOLDING:

- (A) Gross Wages minus mandatory contributions to pension or retirement plans is (A) _____
- (B) METHOD I - 15% OF (A) = (B) _____
METHOD II
- (C) Enter Total FICA, State and Federal Tax and Medicare (C) _____
- (D) Subtract (C) from (A) = (D) _____
- (E) Enter Minimum wage per pay period for each week in pay period 45 times the Federal minimum hourly wage or the minimum hourly wage prescribed by Section 4 of the Illinois Minimum Wage Law, whichever is greater. (E) _____
- (F) Subtract (E) from (D) (F) _____
- (G) Enter the lesser of Line (B) or (F) (G) _____
- (H) Enter Child Support or other Court Ordered Deduction (H) _____
- (I) Subtract (H) from (G) (I) _____
- (J) Subtract Employer's Statutory Fee (§5/12-814) (J) _____
- (K) Amount to be applied to judgment (K) _____

Line I is the amount to be withheld from employee's paycheck as of the date of service of Summons and not disbursed until further order of Court.

Signature of Employer _____

INSTRUCTIONS

1. Mail a copy of this Answer to the Court and mail to attorney for Plaintiff and give a copy to the Defendant.
2. You will receive a copy of a Court Order by fax or mail instructing you how to proceed and where to send deducted funds.

Employer/Agent:

Agent Name _____

Employer Name _____

Address _____

Telephone _____

Fax _____

Civil Division
Clerk of the Circuit Court
LaSalle County Courthouse
119 W. Madison St.
Ottawa IL 61350

NOTE: A copy of this Answer should be mailed to the Court, Attorney for Plaintiff or Judgment Creditor and to the Defendant.